

09/22/23

Re: **7th and 8th Grade Washington D.C. Trip**

Dear Parents/Guardian:

Enclosed you will find forms that need to be completed for your child to receive prescription or over the counter meds while on the Washington DC trip. These forms are required by the state and will be kept by staff or the nurse going on the trip. All medications will be administered by staff and the nurse with the exception of inhalers and epi-pens. Your student may carry his/her inhaler/epi-pen with them as long as the form is checked allowing self-administration.

Please note:

1. All prescription medication forms need to have dosing instructions which includes; medication name, dosage, and times to be given.
2. Prescription med forms must be signed by the prescribing physician.
3. If your student has a prescription medication at school those forms can be used.
4. Prescription meds need to be in original bottle from pharmacy with prescription number and directions. Only send the amount needed for trip.

*Please take the time to fill these forms out completely to assure that staff and the nurse has all the information needed to safely administer meds to your child.

****Forms need to be completed and returned to the school no later than October 10th, 2023**, if you are unable to get the forms to your Doctor we will fax the forms for a signature. The doctor's name, phone #, and fax # would need to be provided **before October 6th, 2023**.

If you have any further questions or concerns please feel free to contact the school nurse between the hours of 8:00a-3:00p.m. @ 330-669-3501 or mmartell@wcsc.org

Thank You in Advance,

Melody Martell RN, BSN

Julie Welty LPN